



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

October 8, 2013

Cathy Rashall
929 Washington St
Davenport, IA 52804-4054

Dear Cathy Rashall,

This letter is in regards to the 10/3/13 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

- ☐ 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.
Post ER numbers and vitamins need to be secured, need first aid supplies for car, need for play room upstairs, move item from furnace-3 feet, lawn mower needs moved, ER plans with arrows posted upstairs, need to update fire/tornado drills, upstairs need sign on door for fire extinguisher, need more detectors, need signs facing outward and one for car, need records for animals, written permission for pool use and equipment for rescue, written policies for illnesses and health related emergencies
- ☐ 110.5(1)a Numbers for police, fire, ambulance, poison information posted by phone.
Need to post
- ☐ 110.5(1)a Numbers for each child's parent, physician, and a responsible person are accessible by the phone.
Need to post
- ☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.
Kitchen area- vitamins
- ☐ 110.5(1)c First-Aid supplies are available and easily accessible in the home, outdoor play area, any vehicle used to transport children, and on field trips.
Need supplies for car-band-aids, tweezers, something to clean wound, gloves
- ☐ 110.5(1)c The first-aid kit is sufficient to address first aid related to minor injury or trauma and stored in an area not accessible to children.
- ☐ 110.5(1)e All accessible electrical outlets are safely capped.
Need caps

☐ 110.5(1)f Combustible materials are kept away from furnaces, stoves, gas dryers, or water heaters.

Need to make 3 feet clearance area for items on shelf

☐ 110.5(1)g Safety barriers are at stairways and doors as needed.

☐ 110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

Need to move lawn mower, covered the pool while the visit was conducted

☐ 110.5(1)j Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits.

Need for upstairs- arrows on plan

☐ 110.5(1)j The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.

Need for upstairs- arrows on plan

☐ 110.5(1)k Fire and tornado drills are practiced monthly and documentation kept.

Need to update drill record

☐ 110.5(1)m Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.

Need visible sign for upstairs one

☐ 110.5(1)n Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.

Need more detectors- stairs, rooms upstairs

☐ 110.5(1)n Each smoke detector has been installed according to manufacturer's recommendations.

Need to install several

☐ 110.5(1)n Each smoke detector is tested monthly, and a record is kept for inspection purposes.

Need to update

☐ 110.5(1)o Nonsmoking signs posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone # for reporting complaints, and www.iowasmokefreeair.gov.

Need sign for upstairs exit and all signs facing out

☐ 110.5(1)q All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.

Need for all animals in home

☐ 110.5(1)s If children use above ground or in-ground swimming pools:

☐ 110.5(1)s Written permission from the parents is on file.
Need form

☐ 110.5(1)s Equipment needed to rescue a child or adult is accessible.
Need to obtain

☐ 110.5(1)u The provider has written policies about caring for mildly ill children and the exclusion of children due to illness, and informs parents of policies.
Need to have something written up

☐ 110.5(1)v The provider has written policies about responding to health-related emergencies.
Need to have something written up

☐ 110.5(2)b During the second year of registration and each succeeding year, twelve hours of approved training. At least six hours shall be in a group setting. If the provider has documentation of completing the ChildNet, PITC, or Beyond Business Basics series, these hours may be used to fulfill two year's training requirements, not including first aid and mandatory reporter training. A specific training shall not be used to meet requirements more than one time every five years.
Need training hours

☐ 110.5(4) The certificate of registration is displayed in a conspicuous place.
Needs to post

☐ 110.5(8) Children's Files

☐ 110.5(8) An individual file is maintained for each child and updated annually or when there are changes. Each file contains:
Need updates for B.M and D.L

☐ 110.5(8)c A signed medical consent from the parent authorizing emergency treatment.
A.M, B.M

☐ 110.5(8)d For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.

☐ 110.5(8)d For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian.
D.L

☐ 110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually.

B.M, T.M, J.M, E.M, A.B, S.C, M.M, E.B, A.M, K.L

☐ 110.5(8)g A signed and dated immunization certificate provided by the state department of public health.

T.M, J.T, A.B, M.M, S.C

☐ 110.5(8)h For each school-age child, record of a physical exam completed at the time of school enrollment or since.

☐ 110.5(8)i Written permission from the parent(s) for their child to attend activities away from the child development home. It must include times of arrival and departure, destination, and person(s) responsible for the child.

E.B, A.M, M.M, S.C, A.B

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations by 11/22/13.**

☐ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. **This visit will occur on or after 11/22/13.**

Please do not hesitate to contact me at DHS at (563)326-8215, if you have any questions regarding this letter.

Sincerely,

Kathy Huinker
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at (563)324-3239.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).